



## TEACHER ACCOUNT APPLICATION FORM

(Please print legibly.)

Surname: \_\_\_\_\_ Preferred Title: \_\_\_\_\_

First Name(s): \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Phone Nos: Home (Landline)( \_\_\_\_\_ ) \_\_\_\_\_ Mobile \_\_\_\_\_

School ( \_\_\_\_\_ ) \_\_\_\_\_ Fax (Home)( \_\_\_\_\_ ) \_\_\_\_\_

Email: \_\_\_\_\_

Current School/College: \_\_\_\_\_

Address of School/College: \_\_\_\_\_

\_\_\_\_\_ Post Code: \_\_\_\_\_

Please send orders to: Home  School/College  (Please tick one.)

I am presently teaching Year \_\_\_\_\_

Driver's Licence No. \_\_\_\_\_

### Terms of Trade - 1st January 2010

- ✓ Resources may be charged to your EDSCO account, including freight where applicable.  
**For your first purchase only**, half of the total of your first invoice is due for immediate payment with this **minimum first payment being \$50.00**. The remainder owing on this first invoice is due as below.
- ✓ At the end of each month, you receive a courtesy **Statement** from EDSCO. This Statement will remind you of how much you have paid EDSCO, how much you owe EDSCO and when it is due for payment.
- ✓ Stamped on all EDSCO invoices is the **due date for payment** which is the last day of the month after the date on the invoice. (eg An invoice dated 10th May 2009 must be paid in full by 30th June 2009.)
- ✓ Where your **payment is not received** within 15 days of its due date, your invoice will be forwarded to Dun & Bradstreet, our Debt Collection Agency. Dun & Bradstreet will contact you for payment.
- ✓ EDSCO will charge you the Dun & Bradstreet **Service Fee** of 10% of the total of your invoices forwarded to them with a minimum fee of \$20. This fee will be invoiced to your account for immediate payment.
- ✓ EDSCO will **mail to you**, at regular intervals to your home address, brochures of available resources.
- ✓ EDSCO invoice **payments** may be made by Cash, Cheque, EFTPOS, Credit Card or Direct Debit.
- ✓ Should you ever have **difficulty paying** your EDSCO Account by the due date, **please talk to us first**.
- ✓ If invoices are not paid by their due date, your account will be placed "**On Hold**" until payment is received. Regular non-payment of your EDSCO account by its due date will result in its closure.
- ✓ These terms of Trade are subject to **revision** at any time. Any such revision will be forwarded to you.

I hereby agree to trade with EDSCO under its Terms of Trade as stated above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only: Posted: ..... A/c No.: ..... Mailing List: ..... A/c Card Sent: .....