



TEACHER ACCOUNT APPLICATION FORM

(Please print legibly.)

Surname: _____ Preferred Title: _____

Christian Names: _____

Home Address: _____

_____ Post Code: _____

Phone Nos: Home (Landline)(_____) _____ Mobile _____

School (_____) _____ Fax (Home)(_____) _____

Email: _____

Current School/College: _____

Address of School/College: _____

_____ Post Code: _____

Please send orders to: Home School/College (Please tick one.)

I am presently teaching Year _____

Driver's Licence No. _____

Terms of Trade - 1st January 2010

- ✓ Resources may be charged to your EDSCO account, including freight where applicable.
For your first purchase only, half of the total of your first invoice is due for immediate payment with this **minimum first payment being \$50.00**. The remainder owing on this first invoice is due as below.
- ✓ At the end of each month, you receive a courtesy **Statement** from EDSCO. This Statement will remind you of how much you have paid EDSCO, how much you owe EDSCO and when it is due for payment.
- ✓ Stamped on all EDSCO invoices is the **due date for payment** which is the last day of the month after the date on the invoice. (eg An invoice dated 10th May 2009 must be paid in full by 30th June 2009.)
- ✓ Where your **payment is not received** within 15 days of its due date, your invoice will be forwarded to Dun & Bradstreet, our Debt Collection Agency. Dun & Bradstreet will contact you for payment.
- ✓ EDSCO will charge you the Dun & Bradstreet **Service Fee** of 10% of the total of your invoices forwarded to them with a minimum fee of \$20. This fee will be invoiced to your account for immediate payment.
- ✓ EDSCO will **mail to you**, at regular intervals to your home address, brochures of available resources.
- ✓ EDSCO invoice **payments** may be made by Cash, Cheque, EFTPOS, Credit Card or Direct Debit.
- ✓ Should you ever have **difficulty paying** your EDSCO Account by the due date, **please talk to us first**.
- ✓ If invoices are not paid by their due date, your account will be placed "**On Hold**" until payment is received. Regular non-payment of your EDSCO account by its due date will result in its closure.
- ✓ These terms of Trade are subject to **revision** at any time. Any such revision will be forwarded to you.

I hereby agree to trade with EDSCO under its Terms of Trade as stated above.

Signed: _____ Date: _____

Office Use Only: Posted: A/c No.: Mailing List: A/c Card Sent: